



# McCallum Orchestra Booster Minutes

## Sunday, August 18, 2024

**Location:** Violet Crown Wine Bar & Coffee Shop

**Time:** Sunday, August 18, 2024, 5:30 pm

**Board Members Present:** Nhaila H, President; Christy H, Vice President; Katrina H, Treasurer; Gretchen C, Secretary

**Student Representative:** Imogen

**Quorum:** Yes

- bylaws §3.04, "A quorum of the Board of Directors for the conduct of business shall consist of at least three (3) officers in attendance."
- bylaws § 2.03. "The members present at any membership meeting of the organization, provided at least ten (10) members are present, shall constitute a quorum for the transaction of business."

**Austin ISD:** Ricky P, Erika E

**Members Present:** Rachael H-P, Heather T, Amy W, Claire T

### **Meeting Opened/President Nhaila**

Nhaila opened the meeting. All members introduced themselves. Nhaila discussed the purpose of MOB is to support McCallum Orchestra students and directors.

### **Director's Corner/Director P.**

Regional Auditions: 10.05.24 at Bowie High School

- Regional Performance: always the first Saturday of Thanksgiving week. (11.23.24 this year) If you will be out of town that day, please don't try-out and potentially take a spot from someone who can attend.
- If not in Chamber, not required to try-out but everyone is welcome to if they have been practicing the music.

### **McCallum Orchestra Booster Welcome Night (aka "Chicken Dinner")**

Ms. E would like to return to an actual Chicken Dinner and the date will depend on availability of the cafeteria (NOTE: the date was reserved on 8.19.24 by Ms. E to be 9.04.24 Wednesday 6:30 pm)

Will need to make plans prior to the next MOB meeting

## **Orchestra Student Council**

Imogen H., VP Student Council introduced herself and reported the representatives for positions President or the VP will be present at each MOB meeting to provide student voice and communicate MOB information back to Student Council

Goals for Orchestra Student Council: a place for everyone, everyone getting what they want from orchestra, resource for all upcoming concerts and auditions

Student Council sends information through "Remind" regarding practices, concert day attire and activities, etc.

Regarding funding from MOB: students are satisfied but still deciding allocations. They used the money provided from MOB for social events and meals.

Nhaila moved to provide \$500 per semester to the Orchestra Student Council, seconded by Christy, passed with unanimous agreement

## **Treasurer Report — Katrina**

- Newly organized Balance Sheet/Books for MOB, by Treasurer.
- Balance Sheet, Profit/Loss Income Statement, as well as Bank Statement from Wells Fargo and PayPal reconciliation presented to group.
- Current Assets (cash and cash equivalents): \$20,723.36
- Liabilities: Long Term Liabilities (Lesson Assistance Program Fund) \$8,731; Trip Spring 2024 Overage \$13,518 (*see Trip Update in May 2024 Minutes for discussion regarding Trip Fund*)  
<https://docs.google.com/document/d/12dd1LvBr2QY0zK5-LzITRZO0W6fCAMLa/edit?usp=sharing&oid=115053612421472390851&rtpof=true&sd=true>
- Profit/Loss Statement: Income minus expenses nets -\$1511.07

## **Lesson Assistance Program — Gretchen (for Mandy)**

- Mandy solicited info from 2023-24 Sub-Committee members about the program (what worked, and the challenges).
- Katrina reported the key Financial items for the Program:
- \$13,030 raised from Beatles night fundraiser in 2023 for the purpose of Lesson Assistance. \$4,299 paid to lessons 2023-24 primarily paid for Spring Semester lessons. \$8,731 remains in the fund. No new funding source currently.
- Sub-committee consists of Mandy, Hannah, Gretchen, Katrina with support from Directors and Board members as needed.
- Document summarizing the program presented to group before and during the meeting.
- Additional MOB members are welcome to join the sub-committee (contact the MOB board or Mandy)
- Sub-committee will meet Wed 8.21.24 7pm for 30 minutes via zoom to discuss and plans to finalize the application before the Welcome Night.
- Plans to close applications within 1-2 weeks of opening. Plans to limit additional applicants to the Spring Semester unless a dire situation which could be addressed as needed.

## **Trip Update - Nhaila (for Cara)**

- Travel Agency has been good to work with so far.
- Washington DC, tentative June 11-15, 2025; Cost expected \$2200-2500
- An indoor space (cathedral likely) is being reserved for performance
- Payments will be through the travel agency
- Cost includes cell/bass rentals

### **Fundraising - Nhaila**

- Need a Fundraising Chair
  - For continuing Lesson Assistance Program and always for Travel Assistance and other needs
  - Note: before the meeting adjourned, member Rachael volunteered to be Fundraising Chair. This position is currently vacant. Vote taken by Board members with unanimous approval.
  - *MOB bylaws: **Section 4.04. Vacancies.** A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the remaining members of the Board of Directors.*
- Ideas
  - Snap fundraising like MAC Band does
  - Donations from families
  - membership fees - not popular in past due to confusion with "Fair Share" fees;
    - *note 8.20.24 by Secretary: MOB bylaws do not allow for membership dues; **Section 2.01. Qualification.** All parents or legal guardians of a child enrolled in and regularly attending an orchestra class at McCallum High School, the McCallum faculty director of the orchestra and the associate and assistant faculty directors of the orchestra shall be considered voting members of the organization. The Principal and Assistant Principals shall be non-voting, advisory members of the organization.*
    - **Section 2.02. Rights and Responsibilities.** *The members shall have the right and responsibility to attend meetings and events sponsored by the organization, serve on committees and be nominated and elected to office. Voting members shall have the right to vote for the officers, review and approve the annual budget and approve amendments to these bylaws.*
- Grants - Christy is applying for 2, one in the fall for \$5000; one in the spring for \$10,000 is primarily for students with Financial Need
- McCallum Booster Organizations meeting 8.19.24 will discuss fundraising/events
  - Hosted by Dr. Parrott and PTSA
  - will be attended by Nhaila and Gretchen to get more ideas about fundraising

### **Merchandise - Christy**

Limited re-supply last year but Christy can restock if requested, the popular items this year Soon to add the store back to McCallumOrchestra.org website (Christy and Katrina will work together)

### **Social Media - Christy**

Instagram, will be coordinating with Student Council  
Plans to “meet the students” profile posts

### **Director’s Corner (cont.) - Ms. E**

- Cut Time is AISDs new platform. She received 33 replies to the Google form she sent at the end of Spring ‘24 semester. She will request family’s email and/or phone numbers from students. Families can opt out of email and just use phone if needed. Parent helpers can be added for info to be sent out regarding events, trips, etc. from those parent helpers. Newsletter will remind families to sign up for Notifications through CutTime as well as Remind
- Fair Share Fees that are requested by AISD for certain programs including orchestra
  - Pays for supplies, music, audition fees for Region and Solo/Ensemble, McCallum orchestra button down blue shirt and other uniforms, and more
- Calendar provided by Directors at Back to School Night AND it is on Blend with all the audio recordings and all the links to music that students need

### **Website McCallumOrchestra.org - Nhaila**

Calendar will be updated soon

### **Next meeting**

Decided by Board Members: September 22, 2024 5:30 pm at the Violet Crown Wine Bar & Coffee Shop.

### **Meeting adjourned**

### **New Address for MOB - Katrina**

(Missed item immediately after adjourned)

Treasurer Katrina suggests we obtain PO Box to prevent an individual’s home address being used and made public and to prevent mail being lost from the front office which has historically been a problem

Discussed and Voted by all Board members and unanimously agreed. No conflict of interest, such that reliable and confidential communications benefit the organization.

*Allowable by MOB Bylaws:*

*“Section 3.02. Authority. The affairs, activities and operation of the organization shall be managed by the Board of Directors. The Board of Directors shall transact necessary business during the intervals between the meetings of the membership and such other business as may be referred to it by the membership or these bylaws.”*